

Job Description

Position: Maintenance and Grounds II
Reports To: Plant Maintenance Supervisor

General Statement of Duties:

Performs general maintenance, repairs, and cleaning of company buildings, grounds, and equipment safely and efficiently. Assists other departments as needed.

Responsibilities and Duties:

- Obtain directions, assignments and instructions from Supervisor and execute them timely & efficiently
- Performs general maintenance including operating snow removal equipment, lawn mowers, lawn trimmers and other equipment required to accomplish tasks
- Ability to diagnose and make minor repairs to equipment
- Responsible for general upkeep of the company's buildings, grounds, and equipment
- Responsible for bringing potential projects forward to the Plant Maintenance Supervisor
- Ability to work independently and use sound decision making skills to fulfill assigned duties
- Maintain general understanding of all equipment to ensure all safety practices are followed
- Performs regular safety checks and inspections of equipment and facilities, as assigned
- Assists other departments as needed
- Responsible for maintaining a positive work atmosphere by acting and communicating in a manner that promotes positive relations with the public, co-workers, & management
- Understands and adheres to all company procedures and safety rules
- May work overtime during system disturbances and emergencies
- Performs such other duties as assigned from time to time

Required Experience, Skills, and Abilities:

Knowledge of procedures, practices, equipment, and machine and hand tools used in maintenance work; knowledge of occupational hazards connected with maintenance work; must be able to read, understand and follow directions accurately; must be able to lift and carry a minimum of 50 lbs. of supplies and materials; must have mobility to bend and stoop to push materials in place and perform maintenance around and under equipment and ability to climb and work from ladders; must be able to work in and around various working and climate conditions; a valid Iowa Driver's License, Class A CDL, and applicable Iowa Commercial Pesticide Applicator license must be maintained; must meet AMU residency requirements.

Required Education and Certifications:

Graduation from an accredited high school or vocational school, including or supplemented by courses in the mechanical trades; or any equivalent combination of training, experience and education which provides the required knowledge, skills and abilities to perform duties.